

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS**  
**November 2, 2015**

The Wellesley Board of Public Works held a duly posted open meeting in Room 349 of the Wellesley Middle School, 40 Kingsbury Street, convening at 6:00 p.m.

**PRESENT**

Those present included Chairman David A.T. Donohue and Commissioners Paul L. Criswell and Owen H. Dugan; Director Michael P. Pakstis; Assistant Director David A. Cohen; Executive Secretary Debra Surner; Ellen Korpi, Chair of the Sustainable Energy Committee and interested resident Brian Harris.

**APPROVAL OF MINUTES**

Upon motion duly made by Mr. Dugan and seconded by Mr. Criswell, it was unanimously,

**VOTED:** To approve the Open Session minutes of the meetings of October 20, 2015, as presented.

**CITIZEN SPEAK**

The Chairman presented those in attendance with the opportunity to speak on matters of interest with respect to the Department of Public Works.

Ms. Korpi expressed her appreciation once again for the tremendous level of cooperation exhibited by the DPW Director and staff as they have partnered to promote the mission of the 3R Group which is derived from the "Reduce, Reuse and Recycle" concept. Most recently, a focus has been established related to exploring ways for food waste to be handled in a consistently environmentally friendly manner.

Mr. Harris conveyed to the Board and Staff that he was present to follow up on his request for consideration to be given to including a line item with sufficient funding for the Recycling & Disposal Facility to be open for at least an additional 33 Sundays during the year.

Chairman Donohue explained to Mr. Harris that while that line item has been listed for consideration, it is one among a number of line items that will be weighed and prioritized. Mr. Donohue also advised Mr. Harris that it is too early yet to make a determination as to whether or not it will remain a line item in the final version of the Operating Budget which is expected to be finalized in December.

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### ADMINISTRATION

**Special Town Meeting Warrant.** Chairman Donohue confirmed that he favors the Town Manager form of government. Mr. Criswell conveyed that while he is in favor of the Town Manager form of government, he does not agree with the entire TGSC proposal. Mr. Criswell expressed his concerns that this form of government could influence the reporting structure of various boards. However, Commissioner Criswell conveyed he does believe an effective Town Manager would be a benefit to the Town of Wellesley. Mr. Dugan conveyed his opinion -- that a Town Manager form of government deprives the strength of Boards and he has been told that both the Board of Public Works and Municipal Light Plant Board have been praised as excellent boards. He envisions 19 direct reports as being too many and is not convinced that delegating additional responsibilities to two Deputy Town Managers is the solution. Mr. Dugan noted the proposed structure would give great strength to one entity and concluded by saying that he would need for it to be more well-defined before he could be supportive of a Town Manager form of government. Following the discussion, it was the consensus of the Board of Public Works that two of the commissioners were in favor of moving to a Town Manager form of government and one commissioner was not.

**Next BPW Meeting.** While it was confirmed a meeting notice had been posted in anticipation of the need for the Board of Public Works to meet, it was decided that it would not be necessary after all and agreed the one scheduled for Tuesday, November 3, at 6:00 p.m. would be cancelled.

**FY 2017 Tax Impact Capital Budget.** The Director reviewed with the Board Version 3.0 of the proposed funding request. Mr. Pakstis explained that this version of the Capital Budget reflects the final revisions and details the anticipated capital needs of the Department of Public Works for FY17 through FY22. The total FY17 cash capital request is \$2,312,000 and is \$170,000 lower than the FY17 projection in last year's capital budget. The amount proposed to be funded through borrowing and use of Chapter 90 funds is \$150,000 lower than the amount for FY17 that was projected last year. They reviewed in detail highlights of this year's plan and changes from last year's plan including: the Street Resurfacing Program; Cliff Road Rehabilitation Design; Drainage Improvements including system maintenance and rehabilitation; DPW Facilities ; DPW Fuel Depot Rehabilitation; Park/Highway Contained Washbay; RDF Truck Scale; Traffic Island and Streetscape Renovations; Clocktower Bell Housing Repair; High School/Hunnewell Field; ADA Requirements; Tennis and Basketball Court Improvements; Hunnewell Field Master Plan; Playground Reconstruction and Equipment Procurement. Also reviewed were the Capital Project Planning Sheets, as well as the anticipated capital needs of the Department of Public Works over the next five years.

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Following a detailed discussion regarding the various line items and upon motion duly made by Mr. Criswell and seconded by Mr. Dugan, it was unanimously,

**VOTED:** To approve Version 3.0 of the FY 2017 Tax Impact Capital Budget as written and dated October 30, 2015, of which the Cash Capital Budget is \$2,312,000 and \$2,420,000 is designated as Bonding/Other for a Total Capital Funding Request in the amount of \$4,732,000.

**FY 2017 Tax Impact Operating Budget.** The Director reviewed with the Board Version 2 of the proposed funding request. Mr. Pakstis explained it significantly exceeds the guidelines and attributed the driving force to be an increase in trash tonnage going to the Recycling & Disposal Facility. Mr. Pakstis also noted there has been a marked increase in waste disposal, including commercial tipping. It was suggested that perhaps there are some that refuse to separate recyclables. The Director indicated staff would continue to study the matter as well as review the budget and plan to discuss both items at greater length at the next meeting.

**FY2017 Water & Sewer Enterprise Fund Budgets.** Given the time constraint needing to arrive by 7:00 p.m. for Special Town Meeting there was no detailed discussion.

### PARK & HIGHWAY DIVISION

**Bid Recommendation and Statement of Fact – Contract #16S-410-1554 – MassDEP Compliance Services.** The Director provided an update on the status of the recent excavation activities which revealed a pesticide or herbicide in the ground in the upper Highway Yard in the vicinity of the new salt shed.

The Director conveyed he is confident that the money to cover the cost for these services will be covered by the Advisory Committee's Reserve Fund.

Following the Director's review of the bid recommendation prepared by Town Engineer David Hickey related to services associated with Contaminated Soil Removal from the DPW Yard, and upon motion duly made by Mr. Dugan and seconded by Mr. Criswell, it was unanimously,

**VOTED:** That the award for Contract #16S-410-1554, "MassDEP Compliance Services" be made to CHA of 101 Accord Park Drive, Norwell, MA 02061, in accordance with their proposal dated October 9, 2015 in the total amount of \$40,800.00.

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**WATER & SEWER DIVISION**

**Bid Recommendation and Statement of Fact – Contract #16S-470-1550 – Rehabilitation of Morses Pond Wells 1R, 2R, 3R and 4.** There was a discussion during which the Director explained the cleaning process operations and described the equipment used in that process. Following the Director's review of the bid recommendation prepared by Water & Sewer Superintendent William Shaughnessy, and upon motion duly made by Mr. Criswell and seconded by Mr. Dugan, it was unanimously,

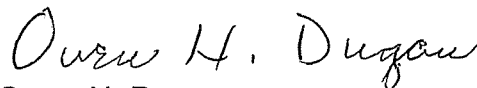
**VOTED:** That Contract 16S-470-1550 for the rehabilitation of Morses Pond wells 1R, 2R, 3R and 4 be awarded to F.G. Sullivan Drilling Company of Lancaster, MA in accordance with the plans, specifications and their lump sum and unit bid prices as follows:

\_\_\_\_\_ Total of Bid for all Items                      \$71,828

**ADJOURNMENT**

The meeting adjourned at 6:55 p.m.

Respectfully submitted,



Owen H. Dugan  
Secretary